

GOVERNMENT OF TELANGANA  
NOTIFICATION

Coltr.AD.DW.Ref.No. A1/SRD/1337&771/2013 – 2&2015-2 Dated: 29.03.2016  
District: Hyderabad

**NOTIFICATION FOR FILLING UP OF THE POSTS UNDER THE  
PURVIEW OF DISTRICT SELECTION COMMITTEE (GROUP-IV SERVICES-  
CLERICAL CADRE) AND OTHER THAN DISTRICT SELECTION  
COMMITTEE (CALSS IV POSTS) IN SUB-ORDINATE OFFICES FOR  
BACKLOG VACANCIES RESERVED FOR PERSONS WITH DISABILITIES.**

1. Applications are invited from eligible persons with disabilities up to 20.04.2016 at 5.00 PM in the Office of the Assistant Director, Welfare of Disabled and Senior Citizens, M4, (Exhibition Grounds) Near Ajanta Gate, M.J. Road, Nampally, Hyderabad District – 500 001 in the Proforma annexed here to for appointment of HWO and other than DSC Posts in Telangana Ministerial Services for limited recruitment for Backlog Vacancies reserved for Persons with Disabilities.
2. AGE: - The applicant should have completed (18) years of age and should not have completed (44) years of age as on 01.07.2016.
3. **Disability:** - A certificate issued by the competent authority as per the provision of G.O.Ms.No.31, WD, CW & DW (DW) Department, dated 01.12.2009. He / she should be posses minimum 40% degree of Disability for various categories (VH & OH) of disabled persons and in respect of *Hearing Impaired Persons the candidates whose disability is 75% and above are only eligible for job reservation.*
4. **Local Candidate:** - (a) To check Local candidate in relation to local area means a person who has studied in an educational institution in such local area for a period of not less than Seven consecutive academic years in which he / she appeared or as the case may be first appeared for SSC or equivalent examination or when during the whole or any part of the Seven consecutive academic years in which he appeared for SSC or equivalent examination, he / she has not studied in any educational institution, if he / she has resided in the local area for a period of not less than Seven years immediately preceding the date of commencement of SSC or equivalent examination in which he appeared or first appeared as the case may be.  
(b) In case where no minimum educational qualification has been prescribed for recruitment to the posts, if he / she has resided in that local area for a period of not less than Seven years immediately preceding the date on which the post is notified for recruitment. A certificate should be enclosed issued by concerned Tahsildar.  
(c) In case where Visually Handicapped and Hearing Handicapped persons studied in the special schools meant for them, the native place of their parents will be considered as local as per the provisions in G.O.Ms. No. 104, General Administration (SPF - A) Dept, dt: 24.03.2000.  
(d) Study certificate indicating the course of study from 1<sup>st</sup> Class to 7<sup>th</sup> Class (Class – IV Posts) and 4<sup>th</sup> Class to 10<sup>th</sup> Class (Group – IV Posts) may be enclosed who studied in normal schools.
5. **Scale of Pay :-** PRC 2015 Scales are applicable to the above respective posts.
6. **Method of Recruitment for Group – IV Posts :-**  
According to the G.O.Ms.No.74, General Administration (Services-A) Department dated 14.02.2007, the method of recruitment procedure adopted by DSC for direct recruitment to the posts in Group-IV Services to fill up the Junior Assistant and equivalent categories of backlog vacancies for Physically Challenged persons with different challenges of Disabilities, the written Examinations and oral Interviews be waived and the selection for such limited recruitment of Physically challenged persons, with disabilities be made on the basis of marks obtained in the requisite qualifying academic examinations.
7. If all relevant factors governing recruitment are equal, preference in employment shall be given to the disabled having higher degree of disability.

8. The genuineness of the medical certificate and in the case of ambiguity of doubt the same shall be referred to the Appellate Medical Boards as per the instructions of the Government (G.O.Ms.No.31, WD, CW & DW (DW) Department, dated 01.12.2009).

9. As per the provisions of G.O.Ms.No.23, W.C.D & S.C (DW), Hyd., dt. 26.05.2011 reservation of posts in favour of persons with Disabilities and Interchange among the 3 categories of Disabled Persons in accordance with PWD Act 1995 and order of APAT OA No.9612 of 2009 dt. 11.08.2010 and G.O.Ms. No. 99, General Administration (Services - D), Dept, dt: 4.03.2013. Amendment made to rule 22 relating PWD in AP State and sub Ordinate service rules.

10. Approximate number of vacancies in each category of posts in the district is given below. The vacancies given are subject to decrease or Increase according to circumstances.

#### Vacancies of Group-IV Category in the District

Sl. No.	Name of the Post	No. of Posts	Posts Notified for
1	HWO Gr.II	1	a. <u>One post</u> reserved for HH & OH General Categories Respectively.
<b>QUALIFICATION</b>			
1. Must have Passed Degree with B.Ed			
2	Jr. Assistant Cum Typist	1	a. <u>One post</u> reserved for VH, HH & OH Women Categories Respectively.
<b>QUALIFICATION</b>			
1. Must have Passed Degree from any recognized university and must have passed the Government Technical Examination in Type Writing by the Higher Grade in Telugu and English in Government standard Key Board.			
3	Lab Technician	1	a. <u>One post</u> reserved for HH & OH General Categories Respectively.
<b>QUALIFICATION</b>			
1. Must have Passed Degree and Lab Technician Training Course			

#### 10. Method of Recruitment for Class – IV Posts (Other than DSC):-

Recruitment will be made as per the (a) academic qualification (b) Percentage of disability. (c) Age, and (d) Family Back Ground i.e., (No. of PWD's in one family) and (e) Multiple Disabled. In case those who are got equal marks in the merit, the higher degree of disability is considered. Those who are not enclosed requisite academic qualification, their application will not be considered.

#### B. Details of the Class-IV (ODSC) Vacancies

Sl.No.	Name of the Post	No. of Posts	Posts Notified for
1	Lab Attendant	2	<u>Two Posts</u> reserved for VH, HH & OH Women Categories Respectively
<b>QUALIFICATION</b>			
1. 01 Post must have passed S.S.C. Examination with 01 year Certificate Course in Lab Attendant.			
2. 01 Post Must have passed S.S.C. Examination with I.T.I.			
<b>Note:-</b>			
1. If eligible VH (W) candidates are not available, eligible VH (M) will be considered, if eligible VH (M) candidates are also not available, HH (W) candidates will be considered. If eligible HH (M) candidates are not available, OH (W) candidates will be considered. If eligible OH (W) candidates are not available, OH (M) candidates will be considered.			
2	Male Nursing Orderlies	1	<u>One post</u> reserved for VH, HH & OH Women Categories Respectively.
<b>QUALIFICATION</b>			
1. Must have Passed 8 <sup>th</sup> Class and First Aid Certificate.			
<b>Note:-</b>			
1. If eligible VH (W) candidates are not available, eligible VH (M) will be considered, if eligible VH (M) candidates are also not available, HH (W) candidates will be considered. If eligible HH (M) candidates are not available, OH (W) candidates will be considered. If eligible OH (W) candidates are not available, OH (M) candidates will be considered.			
3	Attender	1	<u>One posts</u> reserved for VH, HH & OH Women Categories Respectively.

			<u>QUALIFICATION</u> 1. Must have passed 7 <sup>th</sup> Class.
<p><b>Note:-</b> 1. If eligible VH (W) candidates are not available, eligible VH (M) will be considered, if eligible VH (M) candidates are also not available, HH (W) candidates will be considered. If eligible HH (M) candidates are not available, OH (W) candidates will be considered. If eligible OH (W) candidates are not available, OH (M) candidates will be considered.</p>			
4	Attender	1	<u>One post</u> reserved for VH, HH & OH General Categories Respectively.
<u>QUALIFICATION</u> 1. Must have passed 7 <sup>th</sup> Class.			
5	Watchman and Cook	2	<u>Two posts</u> reserved for VH, HH & OH Women Categories Respectively.
<p><b>Note:-</b> 1. Must have passed 5<sup>th</sup> Class. If eligible VH (W) candidates are not available, eligible VH (M) will be considered, if eligible VH (M) candidates are also not available, HH (W) candidates will be considered. If eligible HH (M) candidates are not available, OH (W) candidates will be considered. If eligible OH (W) candidates are not available, OH (M) candidates will be considered.</p>			
6	Helper and Ayah	2	<u>Two posts</u> reserved for VH, HH & OH Women Categories Respectively.
<u>QUALIFICATION</u> 1. Read and Write			
<p><b>Note:-</b> If eligible VH (W) candidates are not available, eligible VH (M) will be considered, if eligible VH (M) candidates are also not available, HH (W) candidates will be considered. If eligible HH (M) candidates are not available, OH (W) candidates will be considered. If eligible OH (W) candidates are not available, OH (M) candidates will be considered.</p>			

**NOTE:**

1. The Visually Handicapped person, who studied higher studies such as SSC and above directly without the basic qualification of 7<sup>th</sup> Class prescribed may be considered for appointment to the posts of Attender and other than Class-IV categories without insisting for passing of VII Class, in the event of non availability of VH candidates with basic educational qualifications prescribed for the said posts vide G.O.Ms. No. 34, GA(Ser -A) Dept, dt: 17.05.2003.
2. For Read and Write posts the applicants must enclose the Age Certificate.
3. All the posts DSC and ODSC will be filled up on the merit basis only.
4. All the above mentioned DSC and ODSC Posts are notified as Local posts only.

**IMPORTANT INSTRUCTIONS**

1. Format of application should be neatly type or written on a thick white paper.
2. Two passport size copies of recent photographs should be enclosed to the application, one of which should be pasted to the application form in the space provided and the other copy should be firmly attached to the application form. Each copy of photograph should be signed by the candidate in ink on the front side.
3. Enclose relevant copies of Certificates duly attested by Gazetted Officer i.e. Nativity Certificate / residence issued by concerned Tahsildar, Bonafide Certificate, Disability Certificate, requisite academic / technical qualification etc.
4. If residential certificate / Parents Nativity Certificate issued by concerned Tahsildar and study certificates are not enclosed the candidate will be treated as **Non-local candidate.** All the above mentioned **DSC and ODSC Posts** are notified as **HYDERABAD LOCAL** posts only.
5. Those who fraudulently avail or attempt to avail any benefit meant for persons with disabilities, shall be punishable with imprisonment for a term which may extend to

two years or with fine which may extend to twenty thousand rupees or with both as prescribed under section 69 of Persons with Disabilities Act, 1995.

6. In addition those who attempt to seek employment on the basis of false medical board certificate i.e., certificates obtained by misrepresentation / clandestine manner etc., which tantamount to cheating shall also be debarred from Government employment for a period of 5 years (G.O.Ms. No. 31, W.D.C.W & D.W. Dept dt: 01.12.2009).

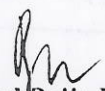
7. The Persons with Disabilities who have not submitted the requisite qualification certificates / other relevant certificates / Parents Nativity Certificate (Those who have studied in Special Schools) along with application while applying for the respective posts shall be rejected and no further correspondence will be entertained.

8. Candidate should submit separate applications for each of the post desired along with all the required documents.

9. Completed application forms should be sent by **REGISTERED POST** addressed to the Assistant Director, Welfare of Disabled and Senior Citizens, M4, (Exhibition Grounds) Near Ajanta Gate, M.J. Road, Nampally, Hyderabad District -500001 super scribed as "Application for the posts - (Clearly mention the name of the post applied).

10. For further details visit [www.hyderabad.telangana.gov.in](http://www.hyderabad.telangana.gov.in) from 31.03.2016.

STATION: HYDERABAD  
DATE: 29-3-2016

  
Rahul Bojja I.A.S  
Collector & District Magistrate  
Hyderabad District.

RO / Jd / AD / DW