

South 24 Parganas , District Health & Family Welfare Samity
(Office of the Chief Medical Officer of Health)
Administrative Building, M.R.Bangur Hospital Complex (2nd Floor)
241, Deshapran Sashmal Road. Tollygunge, Kolkata - 700033. W.B.

Memo No : CMOH(SPG)/DH&FWS/4746

Date: 12.09.2016

ENGAGEMENT NOTICE

South 24 Parganas District Health & Family Welfare Samity will engage personnel as mentioned below under National Health Mission (NHM) under Department of Health & Family Welfare, Government of West Bengal for Different Programme Units purely on contractual basis.

Eligible candidate should apply online in the prescribed format as given in Department's Website (www.wbhealth.gov.in) from **14.09.2016 (10am) to 3.10.2016 (5pm)** for the mentioned posts. Only online application will be accepted. Application forms not properly filled in or incomplete application forms are liable to be cancelled.

Application fees of Rs. 100/- (50% for reserved categories) is to be paid in the form of Demand Draft is to be issued from any Nationalised Bank in favour of " **South 24 Parganas District Health & Family Welfare Samity** " payable at Service Branch, Kolkata.

All the essential and desirable qualification must be completed on or before the last date of online application.

National Immunisation Programme	
1. Name of the Post	: Immunization Volunteers (IVs)
Number of the Post	: 5 [UR(EC)-2, SC(EC)-1, ST-1, OBC(B)-1]
Remuneration	:Rs.500/day for 26 days/month
Place of Posting	: Bhangore-I, Canning-II, Kulpi, Kultali, and Basanti
Educational Qualification	: Graduate (B.A / B.Sc / B.Com)
Technical Qualification	: Diploma/Certificate with duration of six months or more in computer application from any reputed organization
Computer Package knowledge	: Operating System: Windows (Windows XP/7) Office Automation: MS Office especially Excel, Power point, Word Internet: Through working experience in internet explorer or any equivalent browser such as e-mailing, web searching, etc.
Age	: 40 years or less on 31.12.2015
Residence	: The Candidate must be the permanent resident of the respective sub-divisions of South 24 Parganas.
Experience	: Minimum 2 years in health or health related activities.
Owning Motor cycle	: Ownership of a functioning motor cycle is a must.
Driving License	: The candidate must have a valid driving license for two wheelers.

PUBLIC HEALTH PROGRAMME (WBSAP & CS)

2.	Name of the Post	: ICTC Counselors
	Number of post	: 2 [SC-1, UR-1]
	Remuneration	: Rs.13,000/- pm
	Place of posting	: Patharpratima BPHC / Sagar RH
	Essential Qualification & Experience	: Post Graduate Degree/ Diploma in Psychology/Social Work/ Sociology/ Anthropology/ Human Development/ Nursing ; with minimum 1 year experience after PG Degree/Diploma of working in field of counseling in health sector, preferably in HIV/AIDS OR Graduate in Psychology/ Social Work/ Sociology/ Anthropology/ Nursing with minimum 3 years experience after graduation of working in field of counseling in health sector, preferably in HIV/AIDS. In the case of those recruited from the community of people infected with or affected by HIV/AIDS, the experience will be relaxed to a minimum of one year of experience in the field of HIV/AIDS. Other expertise required : Working knowledge of computer.
	Age(as on 31.12.2015)	: Upper age limit 60 years

Revised National Tuberculosis Control Programme (RNTCP)

3.	Name of the Post	: Senior Treatment Supervisor (STS)
	Number of post	: 5 [UR-1, UR(EC)-2, SC-1, OBC(EC)1] 2 [ST-2, 3 rd Notice]
	Remuneration	: Rs. 17220/-pm or as per CTD Guideline
	Place of posting	: RH/BPHC under S24Pgs/DHHD
	Essential Qualification	: [1] Bachelor's Degree OR Recognized Sanitary Inspector's course. : [2] Certificate course in computer operation (minimum 2 months). : [3] Permanent two wheeler driving license & should be able to drive two wheeler (with gear).
	Preferential Qualification	: [1]Tuberculosis Health Visitor's (THV) recognized course. : [2]Govt. recognized Degree/ diploma in Social work or Medical Social work. [3] Successful completion of basic training course (Govt. recognized) for Multi-purpose health workers.
	Age(as on 31.12.2015)	: 22 years to 40 years

4.	Name of the Post	: RNTCP Lab Technician/Sputum Microscopist
	Number of post	: 8 (SC-5, ST-2, OBC(B)-1)
	Remuneration	: Rs.16860/-pm or as per CTD Guideline
	Place of posting	: BPHC : Joynagar-I and Kakdwip
	Essential Qualification	: Intermediate (10+2) and Diploma or certified course in Medical Laboratory Technology or equivalent from Govt. recognized Institution.
	Preferential Qualification	: One year experience in RNTCP or Sputum smears microscopy. Candidates with Higher qualification (for example Graduates) shall be preferred.
	Age (as on 31.12.2015)	: up to 62 years.

5. Name of the Post	: Medical Officer (MO-DTC) RNTCP
Number of post	: 1
Remuneration	: Rs. 40000/-pm
Place of posting	: South 24 Parganas DTC
Essential Qualification	: MBBS or Equivalent degree from institutions recognized by Medical council of India; must have completed compulsory rotator internship.
Preferential Qualification	: [1]Diploma/ MD in Public Health / Tuberculosis & Chest Diseases. [2]One year experience in RNTCP.[3] Basic knowledge of Computer.
Age(as on 31.12.2015)	: 62 years
6. Name of the Post	: Tuberculosis Health Visitor (TBHV)
Number of post	: 4 [UR(EC)-1, SC(EC)-1, ST-1,OBC-1]
Remuneration	: Rs. 13560/- pm
Place of posting	: S24Pgs & Diamond Harbour HD
Essential Qualification	: A. [1] Graduate OR [2] Intermediate(10+2) and experience of working as MPW/ LHV/ ANM/ Health Worker/ certificate or higher course in health education/ Counselling OR [3] Tuberculosis Health visitors recognized course B. Certificate course in computer Operation (minimum two months)
Preferential Qualification	: Training course for MPW or recognized Sanitary inspector's course.
Age(as on 31.12.2015)	: 22 years to 62 years
7. Name of the Post	: District PPM Co-ordinator (RNTCP)
Number of post	: 1[SC-1]
Remuneration	: 19000/- pm
Place of posting	: South 24 Parganas
Essential Qualification	[1] Post graduate [2] One year experience of working in field of communication / ACSM/ Public Private Partnership/ Health Projects/ Programmes. [3] Permanent two wheeler driving license & should be able to drive two wheeler (Motor Cycle with gear).
Preferential Qualification	: [1] Preference to those who have worked in RNTCP [2] Certificate/ Diploma/ Degree/ Masters holders in Social Sciences/ Mass media/ Communication/ Rural Development/ Advocacy/ Partnership/ related field [3] Basic knowledge of computers.
Age(as on 31.12.2015)	: 22 years to 40 years.

8. Name of the Post	: Senior Tuberculosis laboratory supervisor (STLS)
Number of post	: 3 [1(SC) 2 nd Notice ; 1-SC, 1- ST]
Remuneration	: Rs. 16860=00/pm or as per CTD Guideline
Place of posting	: Sagar RH , Bhangore-I BPHC & Basanti BPHC
Essential Qualification	: 1. Graduate with Diploma in Medical Laboratory Technology OR equivalent from a Govt. recognized institution with permanent two wheeler driving license & should be able to drive two wheeler (Motor Cycle with Gear). 2. Certificate course in computer operations (minimum two months).
Experience/Preferential Qualification	: Minimum one year experience in RNTCP.
Age(as on 31.12.2015)	: Maximum 40 years.

NATIONAL URBAN HEALTH MISSION	
9. Name of the Post	: Medical Officer (Full Time) for ULBs under NUHM
Number of post	: 15
Remuneration	: Rs. 40,000/-pm or as per NUHM Guideline
Place of posting	: For Municipalities (Budge-Budge-2/ Rajpur-Sonarapur-6/ Maheshtala-6/ Baruipur-1)
Essential Qualification	: MBBS from a MCI recognized Institute with 1 year compulsory Internship. Must be registered under West Bengal Medical Council. Weight age will be given for higher qualification.
Residence :	: The Applicant should be permanent Resident of West Bengal
Age(as on 31.12.2015)	: Maximum 63 years.
10. Name of the Post	: Lab. Technician for ULBs under NUHM
Number of post	: 15 [UR-2, UR(EC)-4, SC-5, SC(EC)-1, OBC(A)EC-1, OBC(B)EC-1, ST-1]
Remuneration	: Rs. 9,380/- pm or as per NUHM Guideline
Place of posting	: For Municipalities (Baruipur-1 / Rajpur-Sonarapur-6/Budge-Budge-2 Maheshtala-6)
Essential Qualification	:1) High Secondary passed (10+2) from a recognised Board / Institute with Physics, Chemistry and Biology/Mathematics and Diploma in Medical Laboratory Technology recognized by the West Bengal State Medical Faculty / AICTE. 2) Knowledge in computer, MS Office, Internet is required.
Age(as on 31.12.2015)	: Maximum 40 years.
Residence :	: The Applicant should be permanent Resident of West Bengal
11. Name of the Post	: Lady Counselor (AFHC / Anwasha Clinic)
Number of post	: 2 [ST-1, OBC(A)1 - 3 rd Notice] 8 [SC-1, SC(EC)-1, ST-1, UR-3, UR(EC)-1, OBC(A)-1]
Remuneration	: Rs. 13560=00/pm
Place of posting	: BPHC - Magrahat-II & Basanti - 3 rd Notice SDH- Baruipur, Canning, Kakdwip ; SGH- Bijoygarh, Baghajatin, Garden-Reach, Vidyasagar ; DH- Diamond Harbour.
Essential Qualification	: Graduate in Psychology/ Social Work/ Sociology/ Anthropology/ Human Development.
Desirable	: i) Post graduate (M.A/M.Sc) in Psychology, Social Work, Sociology, Anthropology, Human Development. ii) Conversant in MS-Office.
Experience	Weightage for experience (Government Sector only) in related field up to 5 years
Age(as on 31.12.2015)	: Up to 40 years.
12. Name of the Post	: Programme Associate (RBSK)
Number of post	: 1 (UR) ,
Remuneration	: Rs. 13560=00/pm
Place of posting	: CMOH office , S24Pgs
Essential Qualification	:i) Graduate from any recognized University. ii) Conversant with MS- Office
Working Experience	: At least 1 year of experience in related field.
Age(as on 31.12.2015)	: up to 40 years

13	Name of the Post	: Data Entry Operator (DEO)-NHM
	Number of post	: 3 [SC-1, UR-1, UR(EC)-1] , 5 [PH] Visually & Hearing Challenged will be excluded- 2 nd Notice.
	Remuneration	: Rs. 13560=00/pm
	Place of posting	: Sonarpur, Baghajatin SGH & CMOH DHHD Office ; Canning-I, Sonarpur RH, Mograhat-II, Baruipur SDH & CMOH S24Pgs Office.
	Essential Qualification	:i)Graduate from any recognized University and having at least 1 (one) year Diploma /Certificate course in computer application from Govt. registered institution.
	Technical Knowledge	ii) Working knowledge of computers with operating knowledge of MS Word, MS Excel, MS Power Point, MS Access and internet and having a minimum typing speed of 30 words per minute.
	Working Experience	: Minimum 3 years experience in Government sector or 5 years experience in data recording and data analysis in private sector and preferably having experience in handling of official correspondence.
	Age(as on 31.12.2015)	: 40 years or less ; with relaxation for SC/ST/OBC candidates as per Govt. norms.
	Residence	: Permanent resident of South 24 Parganas/DH Health District.
14.	Name of the Post	: Programme cum Administrative Assistant (NQAP)
	Number of post	: 1 (UR)
	Remuneration	: Rs. 12000=00/pm
	Place of posting	: CMOH Office , S24Pgs
	Qualification & Working Experience	:i) Recognized Graduate Degree with fluency in MS office package with 1 year experience of managing office and providing support to health programme / NHM. ii) Knowledge in Accountancy would be an added advantage. Candidate having drafting skills would be preferred.
	Age(as on 31.12.2015)	: up to 40 years

Candidate must submit the complete application with all the relevant documents which should reach within **05.10.2016 (5pm)** by speed post/registered post only. Use of stapler pin or stitching in case of demand draft, will not be allowed.


Address for sending relevant documents & draft to : **The Secretary, DH & FW Samiti and C.M.O.H South 24 Parganas, Administrative Building, M.R.Bangur Hospital Complex (2nd Floor), 241, Deshapran Sashmal Road, Tollygunge, Kolkata - 700033. W.B.**

General Information for the Applicants / Candidates

- 1. Only online Applications will be accepted.** Application forms not properly filled in or incomplete Application forms are liable to be cancelled. If the online application details submitted by the applicant differ with the original testimonials , that application shall liable to be cancelled .
- 2. If proper signature and photograph is not uploaded at the time of online application that application shall also liable to be cancelled.**
- 3. The Essential Qualification mentioned are the minimum and mere possession of the same does not entitles the candidate to claim selection.**
- 4. The originals of each of the following documents stated below must be brought for verification whenever asked for :**
 - Photo proof identity card (Any one- Passport / Voter Card / ADHAR Card / PAN Card).
 - Proof of Address (Any one Passport / Voter ID Card / ADHAR Card).
 - Age Proof Certificate (Madhyamik or equivalent examination certificate).

- Caste Category Certificate (if any) . In case of SC, ST, OBC Candidates (category A or B) must be mentioned specifically in the caste certificate issued by the appropriate authority.
 - All mark sheets starting from Secondary onwards.
 - All the experience certificate issued and stamped by the appropriate authority starting from oldest to latest.
 - Experience will be calculated after obtaining the required qualification for any post as mentioned above, till the last date of online application.
 - Experience certificate must consist of Name of the post, Employer's Name, Employee's Name, Date of Joining (DOJ) and Date of Leaving (DOL) otherwise his/her experience will be treated as invalid. No appointment letter/joining letter will be treated as experience certificate.
5. On-line registration no. should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line Registration no. in future.
 6. No rounding off of marks will be granted. Proportionate marking up to 2 decimal points will be considered.
 7. Applicant must mention their On-line Registration No. Name of the Candidate, Name of the post, and Caste category at the back of the draft and in front of the envelope. The printed hard copy of the filled up on-line application form of the candidate, after self attestation should also be enclosed with the Demand Draft in original. No application will be accepted without submission of the required Demand Draft. The amount taken in the form of Demand Draft will not be refunded.
 8. Candidate have to submit attested hard copies (photocopies) of all the relevant mark sheets, certificates and relevant documents along with on-line application print copy and demand draft through speed post/registered post in the above mentioned address.
 9. Any eligible candidates willing to apply for more than one post will have to submit separate application and demand draft accordingly.
 10. The High Secondary (10+2) percentage of marks will be calculated as per the norms of the Council or equivalent Board. Marks will be calculated on the basis of 2 languages and 3 compulsory elective Subjects (Total 5 Subjects) only as per marks sheet of the Council/ Board, whichever applicable.
University Marks in case of Graduation and Post Graduation will be calculated on the basis of marks obtained in all the University Examinations.
 11. The recruitment process including scoring for the different posts will be done as per the relevant Terms of Reference (TOR) issued by the Competent Authority or the District Recruitment Committee (NHM) which is applicable for that particular post.
 12. Wrong entry in the online application (lower marks or higher marks), any mismatch with the originals will be treated as cancelled in the selection process.
 13. In case of any anomalies or discrepancies found with the requirements or originals of the applicant the Competent Authority may cancel the candidate in any stage of the selection process and there after.
 14. The decision of the Competent Authority regarding the recruitment is final.

Applicants are requested to visit www.wbhealth.gov.in at the URL "Recruitment" to fill up the online application and other notice etc. will be published in following websites www.spghealth.gov.in / www.s24pgs.gov.in for the further communication details. All are advised to keep visiting accordingly on regular basis to see the progress of recruitment process. No separate letter will be issued.


 Secretary, South 24 Parganas DH & FW Samiti &
 Chief Medical Officer of Health
 South 24 Parganas

Copy forwarded for information :

1. The Executive Director, WB SH &FWS
2. The Chairman, District Recruitment Committee, South 24 parganas
3. The ADM(Development), South 24 Parganas
4. The CMOH, DHHD
5. The OC Health, South 24 Parganas
6. The BMOHs/ACMOHs/Superintendents- S24Pgs & DHHD
7. DIO, NIC , South 24 Parganas with request to upload the notice in www.s24pgs.gov.in web-site.
8. IT-Coordinator, Swasthya Bhavan with request to upload the notice in www.wbhealth.gov.in web-site.
9. DSM, South 24 Parganas with request to upload the notice in www.spghealth.gov.in web-site.


12/9/16

Secretary, South 24 Parganas DH & FW Samiti &
Chief Medical Officer of Health
South 24 Parganas