

SCHEME & SYLLABUS

- A. **SCHEME OF EXAMINATION**: - The Examination shall consist of two parts viz. **Part-I** and **Part-II** and shall be held on two different dates.

Candidates shortlisted on the basis of marks obtained in Part – I shall only be allowed to appear in the Part-II examination.

The **Part-I** will carry **100 marks having 100 questions of 1 (one) mark each**, comprising of multiple choice objective type questions on **English (30 marks), General Studies (40 marks) and Arithmetic (30 marks)**,

The **Part-II** shall consist of conventional type questions on

- (a) **Group -A - English**, and

- (b) **Group-B – Bengali/ Hindi/ Urdu/ Nepali** carrying **50 marks each for Group –‘A’ and Group ‘B’**. The duration of **Part-I** Examination shall be **1 hour and 30 minutes** and the duration of **Part-II** Examination shall be **1 hour**.

Note :

The Candidates who will take Hindi or Urdu or Nepali, as the case may be, in lieu of Bengali of the Group – B of Part-II Examination shall, before confirmation, have to pass a Departmental Examination in Bengali during the period of probation.

Note:

FINAL MERIT LISTS SHALL BE PREPARED ON THE BASIS OF TOTAL MARKS OBTAINED IN THE PART – I AND PART – II EXAMINATIONS.

Note:

The standard of Examination shall be similar to that of **Madhyamik Examination** of the West Bengal Board of Secondary Education.

B. SYLLABUS FOR EXAMINATION

The syllabus for Examination shall be as be as detailed below:-

Part – I

ENGLISH: Fundamentals of the English such as Vocabulary, Grammar, Sentence Structure, Synonyms, Antonyms and its correct usage, etc.

GENERAL STUDIES: Matters of everyday observation including everyday science, current events and problems with special reference to India, Elementary knowledge of Indian History and Indian Geography.

ARITHMETIC: Divisibility, Fractions, Decimals, Recurring Decimals, Simplification, H.C.F., L.C.M., Partnership, Average, Ratio and Proportion, Percentage, Simple Interest, Profit and Loss, Time and Distance, Area of Rectangle & Squares.

Part –II

GROUP – A : ENGLISH :

- (a) Drafting of a report in English from points or materials supplied;
- (b) Condensing of a prose passage (summary or précis);
- (c) Translation from Bengali/ Hindi/ Urdu/ Nepali, as the case may be, into English.

GROUP – B : BENGALI/ HINDI/ URDU/ NEPALI :

- (a) Drafting of a report from points or materials supplied;
- (b) Condensing of a prose passage (summary or précis);
- (c) Translation from English into Bengali or Hindi or Urdu or Nepali, as the case may be.