

Recruitment Examination, 2016

**District Programme Co-Ordinator, MGNREGA & District
Magistrate, South 24 Parganas
12, Biplabi Kanai Bhattacharjee Sarani, New Administrative
Building, 9th Floor, Alipore, Kolkata-700027**

Employment Notification No. 444 /MGNREGA /16 Dated : 08/12/2016

Recruitment to various posts at MGNREGA (Purely Contractual Post) in South 24 Parganas district.

Applications in prescribed format are invited from Indian Citizen as defined in Part-II of the Constitution of India for recruitment to different posts under MGNREGA (Purely Contractual Post) within South 24 Parganas district. Willing candidates shall be required to apply online in the website <http://s24pgs.gov.in> from **08-12-2016 to 23-12-2016 (upto 5 pm)**. The relevant particulars like names of the posts, qualification, age limit, consolidated pay and anticipated vacancy position under each category of posts are stated in the following paragraphs. A candidate must go through the instruction thoroughly and carefully before submitting online application. Any omission/suppression of information shall lead to rejection of application or candidature at any stage of the process without further intimation. The conditions so prescribed shall not be relaxed. Selection will be made through an open competitive examination to be conducted by the District Programme Co-Ordinator, MGNREGA & District Magistrate, South 24 Parganas.

MGNREGA (Purely Contractual Post)

Sl. No. of the post	Name of the post	Eligibility Criteria		Anticipated Vacancies	Consolidated Salary
		Essential	Age		
1	Programme Assistant	a) Must be a citizen of India as Defined in part II of the constitution of India. b) Must have passed the Higher Secondary Examination with 60% marks in Science Stream with Physics & Mathematics from the WBCHSE or its equivalent examination from any recognized Board or Council or recognized University. c) 6 months Computer Certificate course from a recognised institute	Age as on 01/01/2016 :: 18-40 Yrs	Total - 35	Rs. 11,000/-
2	Programme Co-ordinator (Training & IEC)	a) Must be a citizen of India as defined in part II of the constitution of India b) Must possess Post Graduate Degree in Master of Social Work (MSW) and 2 years experience in Training and Capacity Building in any Organisation.	Age as on 01/01/2016 :: 18-40 Yrs	Total - 1	Rs. 18,000/-
3	Assistant programme Manager (MIS)	a) Must be a citizen of India as defined in part II of the constitution of India b) Must possess BCA with 55% marks or Honours Graduate in Computer Science with 55% marks or Graduate in any stream with 'A' level of DOEACC.	Age as on 01/01/2016 :: 18-40 Yrs	Total - 1	Rs. 17,000/-

Sl. No. of the post	Name of the post	Eligibility Criteria		Anticipated Vacancies	Consolidated Salary
		Essential	Age		
4	Technical Assistant	a) Must be a citizen of India as defined in part II of the constitution of India b) Diploma in Civil Engineering.	Age as on 01/01/2016 :: 18-40 Yrs	Total - 29	Rs. 18,000/-
5	Junior Programme Officer	a) Must be a citizen of India as defined in part II of the constitution of India b) Must possess Honours Graduate Degree with 55% marks in any stream. c) 6 months Computer Certificate course from a recognised institution.	Age as on 01/01/2016 :: 18-40 Yrs	Total - 25	Rs. 16,000/-

Note :

- ✓ **Total vacancies as stated above is purely provisional and subject to revision.**
- ✓ Recruitment of different contractual posts of MGNREGA will be guided by order no. 2749-RD/P/NREGA/18E-01/06 (Part-II) dated 23/04/2010, order no. 8566(20)-RD/NREGA/18E-01/06 dated 11/12/2008 and order no. 4047/1 (448)-RD (Estt.)/PAC/18E-1/2006 dated 15/06/2007 of Principal Secretary to the Govt. of West Bengal.
- ✓ Qualification as stated in the Table above must be possessed by the Candidate on or before the date of publication of the advertisement.

Reservation :

- ✓ As the vacant post of MGNREGA are purely temporary and are to be filled up on contract basis, the provision for reservation as laid down in West Bengal Schedule Cast and Schedule Tribes (Reservation of vacancies in services & posts) Act. 1976 & subsequent amendments does not apply for filling up of the above mentioned posts under MGNREGA.

Mode of Application ::

Step-1 :- (Online Registration)

- ✓ All applicants shall apply for any post by submitting their applications in the website <http://s24pgs.gov.in> through online submission.
- ✓ An application form along with a unique registration number will be generated thereafter automatically.
- ✓ This registration number shall be preserved for any future reference and generation of Admit Card etc.
- ✓ After filling up and submission of the application form properly, a print out shall be taken.
- ✓ There will be NO Edit Option after final submission.

Step-2 :- (Generation of Admit Card)

- ✓ Generation of Admit Card for Written Examination follow website <http://s24ps.gov.in>.
- ✓ The applicant will have to generate the Admit Card by putting his/her auto generated Registration Number along with his/her date of birth in the respective place.
- ✓ After generation of the Admit Card, a print out is to be taken.

- ✓ The lower part of the Admit Card is to be signed by the applicant in presence of the invigilator on the day of examination and to be handed over to the invigilator.
- ✓ The candidate shall have to bring with him/her any photo identity document viz. EPIC, PAN Card, Passport, Admit Card/Certificate of Madhyamik or equivalent with photograph/ Driving License/ Bank Pass Book containing photograph of the candidate/ any other photo identity card issued by the competent Govt. Authority.
- ✓ Candidate without Admit Card and any photo identity document as mentioned above shall not be allowed to enter the examination hall.

Mode of Examination :

Part-I : Written Examination

Part-II : Viva Voce Test

- 1) Candidates will be shortlisted for Viva-Voce test from the list prepared in descending order of the marks obtained by the candidates in written examination subject to fulfilment of minimum qualifying marks in written examination as fixed up by the District Programme Co-Ordinator, MGNREGA & District Magistrate, South 24 Parganas.
- 2) The successful candidates in the written examination will be called for appearing in the Viva-Voce test in 1:5 ratio against the total number of vacancies in a particular post.
- 3) The successful candidates of the posts for which computer knowledge is essential or desirable, shall have to undergo a Computer Test at the time of Viva-Voce.
- 4) The Written Examination will be through MCQ method and there will be negative marking for Wrong Answer (One mark will be deducted for every three wrong answers).

Distribution of Marks ::

Name of the Posts	Marks Distribution			
	Written Examination	Practical Test	Viva-Voce Test	Total Marks
Programme Assistant in MGNREGA (Contractual Post)	Total Marks : 70	Computer Test : 20 Marks	Total Marks : 10	100
Programme Co-ordinator (Training & IEC) in MGNREGA (Contractual Post)	Total Marks : 90	NIL	Total Marks : 10	100
Assistant programme Manager (MIS) in MGNREGA (Contractual Post)	Total Marks : 50	Computer Test : 40 Marks	Total Marks : 10	100

Name of the Posts	Marks Distribution			
	Written Examination	Practical Test	Viva-Voce Test	Total Marks
Technical Assistant in MGNREGA (Contractual Post)	Total Marks : 90	NIL	Total Marks : 10	100
Junior Programme Officer in MGNREGA (Contractual Post)	Total Marks : 70	Computer Test : 20 Marks	Total Marks : 10	100

➤ **Syllabus for Part-I (Written Examination)**

Name of the Post	Syllabus and Academic Standard for Written Examination
Programme Assistant in MGNREGA (Purely Contractual Post)	English : 20 marks (General Academic Standard of HS) Bengali : 20 marks (General Academic Standard of HS) Arithmetic : 15 marks (General Academic Standard of MP) General Knowledge : 15 marks (Emphasis on rural life & rural development) Practical Test : 20 marks, Practical test will be held on the date of Viva-Vice test.
Programme Co-ordinator (Training & IEC) in MGNREGA (Purely Contractual Post)	English : 20 marks (General Academic Standard of HS) Bengali : 20 marks (General Academic Standard of HS) Arithmetic : 25 marks (General Academic Standard of MP) General Knowledge : 25 marks (Emphasis on rural life & rural development)
Assistant programme Manager (MIS) in MGNREGA (Purely Contractual Post)	English : 10 marks (General Academic Standard of HS) Bengali : 10 marks (General Academic Standard of HS) Arithmetic : 10 marks (General Academic Standard of MP) General Knowledge : 10 marks (Emphasis on rural life & rural development) Computer Application : 10 marks for theoretical examination of Bachelor of Computer Science or Bachelor of Computer Application Standard. Practical Test : 40 marks , Practical test will be held on the date of Viva-Vice test.
Technical Assistant in MGNREGA (Purely Contractual Post)	Engineering (Civil) : 65 marks English : 13 marks (Madhyamik Standard) General Knowledge : 12 marks (Emphasis on rural life & rural development)
Junior Programme Officer in MGNREGA (Purely Contractual Post)	English : 20 marks (General Academic Standard of HS) Bengali : 20 marks (General Academic Standard of HS) Arithmetic : 20 marks (General Academic Standard of MP) General Knowledge : 10 marks (Emphasis on rural life & rural development) Practical Test : 20 marks, Practical test will be held on the date of Viva-Vice test.

Important Dates ::

Sl. No.	Event	Date
1.	Period of Online submission of Application.	08-12-2016 to 23-12-2016(upto 5 pm)
2.	Notice for generation of Admit Card and Date of Written Examination.	Follow website http://s24ps.gov.in

General Conditions fixed by the Committee::


- ✓ Candidate **shall not REPEAT shall not submit** printed copy of online Application Form.
- ✓ Admission to the examination will be purely provisional subject to verification of eligibility at a later stage. Therefore, candidature of any candidate shall be rejected straightway if found not eligible at any stage, even after appearance in the examination.
- ✓ Candidates must bring their photo identity card recognized by the Govt. in order to get entrance into the examination venue to prove their identity. Any deviation in this regard may straightway lead to non admission of him/her in to the examination venue and rejection of candidature without giving him/her opportunity of being heard. The photo identity cards to be accepted by the committee for the said purpose are as follows :
 - Elector's Photo Identity Card (EPIC).
 - Passport.
 - Admit Card/ Certificate of Madhyamik or equivalent with photograph.
 - PAN Card.
 - Driving License.
 - Bank Pass Book containing photograph of the candidate.
 - Any other photo identity card issued by the competent Govt. authority.
- ✓ Only shortlisted candidates will be asked to produce all relevant original certificates along with the self attested photo copies for verification, failing which their candidature shall be rejected without any further communication.
- ✓ Candidates must abide by the instruction as may be given by the supervisor/invigilator of the examination centre. If the candidate fails to do so or indulges in disorderly or improper conduct, he/she will render himself/herself liable for expulsion from the examination hall and/ or such other punishment as the committee may deem fit to impose.
- ✓ A candidate who has been reported against by the supervisor/invigilator of the examination centre for violation of norms of examination hall shall be punished with cancellation of candidature and will also be debarred from appearing at future examinations/selections as may be decided by the committee depending on the circumstances/gravity of the case.
- ✓ **Submission of more than one application for a single post is strictly forbidden.** The candidature of a candidate, who submits more than one application for a single post for admission to the examination, will be cancelled even he/she is eligible for the same.
- ✓ Use of mobile phones, calculators and any kind of electronic gadgets inside the examination hall is **STRICTLY PROHIBITED**. Use of the same will lead to cancellation of candidature without giving an opportunity of being heard.

- ✓ Canvassing in any form will disqualify the candidate. Any attempt on the part of the candidate to enlist support for his/her application through persons, officials of Government, or agencies will disqualify him/her for appointment. Specific recommendations from persons interested in the candidates, or otherwise known to them will be disregarded and will render the candidates ineligible.
- ✓ The final merit list will be prepared on the basis of total marks obtained in the Written Examination including practical test (where applicable) and the Viva-Voce test.
- ✓ **Examination will be held on a Single Date.**

For any type of Queries on Online submission of Application :: Mail us to dlscs24pgs@gmail.com

Note :: (If any change takes place in the eligibility criteria, syllabus for examination, vacancy position or any others issues directly related with this notification will be brought to the notice of candidates in manner as decided by the District Programme Co-Ordinator, MGNREGA & District Magistrate, South 24 Parganas.)

Help Desk No. 2450-1328,
2450-1454.


8/12/16
District Programme Co-Ordinator, MGNREGA
&
District Level Selection Committee