

Government of West Bengal  
Office of the Project Officer-cum-District Welfare Officer,  
Backward Classes Welfare, Paschim Bardhaman.

Memo No: - .....16...../BCW/Pas. BDN

Dated: - Burdwan, 18<sup>th</sup> August, 2017

**EMPLOYMENT NOTICE**

Online application is invited from the eligible candidate(s) for the post of Data Entry Operators to be engaged on contractual basis for one year under Backward Classes Welfare Department, Government of West Bengal at the office of the SDO Office of Asansol Sadar & Durgapur, Paschim Bardhaman. The engagement will be made as per Government Rules and Regulations.

**Eligibility Criteria: -**

- Total No. of Post : 02 (SC – 01 & UR – 01)
- Essential Qualification : Graduation from any recognized University with Certificate in Computer Application
- Age : Not more than 40 years as on 01/01/2017
- Recruitment Procedure : The selection of Data Entry Operators will be made strictly on the basis of Merit List prepared on the basis of results of Selection Test Comprising of Written Examination (50 marks, Objective type, OMR Sheet based), Trade Test (35 Marks) and Interview (15 Marks)
- Last date of Application : Candidate will submit online application through district website: <http://bcwburdwan.in/> & [www.bardhaman.nic.in](http://www.bardhaman.nic.in) on or before 01/09/2017. No application will be received after 05.00 PM on 01/09/2017. Only online application will be accepted.
- Admit Card : Downloading of Admit Card will be start from 05/09/2017
- Date of Examination : Written Examination will be held on 10/09/2017 at Burdwan Town
- : Trade Test will be held on & from 15/09/2017 at RTC, Burdwan for the candidate who will qualify the in Written Test
- : Interview will be held on different date after completion of Trade Test for the candidate who will qualify the Trade Test.

The candidates are advised to follow the district website <http://bcwburdwan.in/> & [www.bardhaman.nic.in](http://www.bardhaman.nic.in) closely. All the information related to selection process will be uploaded in the district website from time to time. Downloaded application form with all testimonials must be submitted at Examination venue at the time of Written Examination.

Project Officer-cum-District Welfare Officer,  
Backward Classes Welfare, Paschim Bardhaman.

A.S.K  
18/08/17

Memo No: - ...16/11(7)/BCW/Pas. BDN

Dated: - Burdwan, 18<sup>th</sup> August, 2017

Copy forwarded for information and taking necessary action to:-

- 1) The Principal Secretary, Backward Classes Welfare Department, Administrative Building of the SDO Bidhannagar, 4<sup>th</sup> Floor, Block -DJ-4, Salt Lake City Sector - II, Kolkata - 700 091.
- 2) The Commissioner, Backward Classes Welfare Directorate, 8, Lyons Range, Kolkata-1.
- 3) The District Magistrate, Paschim Bardhaman.
- 4) The Additional District Magistrate (BCW), Paschim Bardhaman.
- 5) The Sub - Divisional Officer, Asansol Sadar/ Durgapur), Paschim Bardhaman.
- 6) The DIO, NIC, Purba Bardhaman with a request to publish the notice in the District Website.
- 7) Office file.

  
18.8.17

**Project Officer-cum-District Welfare Officer,  
Backward Classes Welfare, Paschim Bardhaman.**

A.S.K  
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