



# Recruitment of Chief Security Officer under WBSEDCL (On Contractual Basis)

Consumer Strength:  
1.65 Crores +

Distribution Network:  
87,000 Sq.Km +

Annual Turnover:  
18,000+ Crores

Employee Strength:  
15,000+

## Company Profile

**West Bengal State Electricity Distribution Company Limited (WBSEDCL)** is proud to bring smiles to millions of people across West Bengal with a slew of measures towards providing Quality Power and Customer Service, with an annual turnover of more than **₹ 18,000 crores**.

**Power Distribution:** WBSEDCL serves more than **1.77 crores** customers spread over **87,000 sq.km.** with more being added every day – from hills to seashore, particularly in remote and rural areas.

**Customer Services:** Online connection, Central Data Centre, Zonal Call Centres, E-payment through Debit/Credit Card & other services, pre-paid and remote metering, automated kiosks, grievance redressal, single-window services and prompt restoration of power through IVRS system during breakdowns.

**Energy Management:** WBSEDCL is the nodal agency for the Bureau of Energy Efficiency (BEE) to promote energy effectiveness in West Bengal.

**Employee Motivation:** Excellent work culture, professional management, workers' participation and welfare measure make WBSEDCL one of the best places to work.

### Awards & Accolades Since 2011:

2011	<ul style="list-style-type: none"><li>➤ Power India Excellence Certificate from India-Tech Foundation.</li><li>➤ Award of Excellence -2<sup>nd</sup> Best Power Utility (ICC-5<sup>th</sup> India Energy Summit -2011)</li></ul>
2012	<ul style="list-style-type: none"><li>➤ Power India Excellence Certificate for 'Customer Satisfaction &amp; Quality Service' from India-Tech Foundation.</li><li>➤ Award of Excellence - 3<sup>rd</sup> Best Power Utility (ICC 6<sup>th</sup> India Energy Summit -2012)</li><li>➤ Skoch Digital Inclusion Award, 2012 for 'Reforms &amp; R-ADDRP'.</li></ul>
2013	<ul style="list-style-type: none"><li>➤ 2<sup>nd</sup> Best Award for 'Customer Service &amp; Sound Financial Base' by Rating of Ministry of Power, Govt. of India.</li><li>➤ Award of Excellence – 3<sup>rd</sup> Best Power Utility (ICC 7<sup>th</sup> India Energy Summit -2013)</li></ul>
2014	<ul style="list-style-type: none"><li>➤ 'Best Innovation' winner [IPPAI Power Awards-2014]</li><li>➤ Award of Excellence - 3<sup>rd</sup> Best Power Utility (ICC 8<sup>th</sup> India Energy Summit -2014)</li></ul>
2015	<ul style="list-style-type: none"><li>➤ 'REPA State Awards 2015' for Best State of India in Rural &amp; Remote Are Electricity Access.</li><li>➤ 'Best Hydro Power Generation' [IPPAI Power Awards -2015]</li><li>➤ Award of Excellence - 3<sup>rd</sup> Best Power Utility (ICC 9<sup>th</sup> India Energy Summit -2015)</li></ul>
2016	<ul style="list-style-type: none"><li>➤ SAP ACE Awards [SAP INDIA] for "Successful Implementation of ERP".</li><li>➤ IPPAI Power Award for winner of Outstanding Innovation for "Customer Service &amp; Power Purchase Cost".</li><li>➤ Award of Excellence - 3<sup>rd</sup> Best Power Utility (ICC 10<sup>th</sup> India Energy Summit -2016)</li></ul>

Visit us at [www.wbsedcl.in](http://www.wbsedcl.in) for more information.

### **VERY IMPORTANT:**

**Candidates are advised to go through full particulars of the Advertisement and make sure that he / she satisfies all the requirement as per the advertisement before applying. In case, it is detected at any stage of recruitment / selection (i.e., during interview/verification of documents etc.) that a candidate does not fulfill the prescribed eligibility norms and / or that he / she has furnished any incorrect / false / wrong information or has suppressed any material fact(s), his / her candidature will automatically stand cancelled. If any of the above shortcoming(s) is / are detected even after appointment, his/her services are liable to be terminated without any notice.**

**POWER YOUR DREAM WITH A PROSPEROUS CAREER IN WBSEDCL**

West Bengal State Electricity Distribution Company Limited (WBSEDCL) invites applications from Indian Nationals to fill up the following vacant post:-

Sl. No.	Name of the Post	Vacancy	Age	Pay	Qualification/Experience
1	Chief Security Officer	01	Should not be more than <b>60 years</b> as on <b>01.01.2017</b> for <b>Retired Army/Defence Services Officer</b> in the rank of <b>Lt. Colonel.</b> Or Should not be more than <b>63 years</b> as on <b>01.01.2017</b> for <b>Retired Police Officer</b> in the rank of <b>Superintendent of Police (S.P)/ Deputy Commissioner of Police (D.C)</b>	Consolidated Monthly Remuneration of <b>₹ 50,000/-</b> .	<b>Retired Army/Defence Services Officer</b> in the rank of <b>Lt. Colonel</b> with minimum <b>20 years of experience in Defense Service</b> may apply Or <b>Retired Police Officer</b> in the rank of <b>Superintendent of Police (S.P)/ Deputy Commissioner of Police (D.C)</b> with minimum <b>20 years of experience</b> in State/Central Police Service may apply.
<b>Total</b>		<b>01</b>			

**NB:** *Renewal of contract with an increment of 3% of the remuneration may be made if found suitable for subsequent years and subject to approval of competent authority.*

**Note:**

- 1) Selected candidate will be posted at Vidyut Bhavan, HQ of WBSEDCL.
- 2) The engagement will be purely contractual for 1 (One) year only.

**Job Requirement:**

1. To look after the entire security network of all establishments and units under WBSEDCL.
2. To rush to an area in case of any eventuality in order to solve the problems by meeting Superintendent of Police, Inspector In-charge of Police stations, civil administration and officers of the Company as the case may be.
3. To engage and review performance of Company's own security personnel, private security personnel, NVF/HG and R.G Members on a continuous and periodic manner.
4. To liaison with Tender Committee for finalization of contract in respect of engagement of private security personnel and deploy them after obtaining necessary sanction from higher authority. To maintain central database of deployment of private security at different units of the Company and to oversee the performance of private security personnel. To take corrective measures for non performance of Private Security/N.V.F./H.G.
5. To communicate decision to Division Office, Regional Office, Zonal Office, Customer Care Centre, Sub-station etc. after obtaining necessary sanction from higher management for deployment of Private Security Home Guard, N.V.F and R.G Party.
6. To follow up with Police Authority with respect to theft of WBSEDCL's property.
7. To report on confidential matters and cases of theft of WBSEDCL's property on day to day basis through written communication or over telephone.
8. To keep watch over the movement of security staff and general public in and around the Establishment.
9. To keep watch and supervise the movement of D.B.L guns and ammunitions of company and obtain necessary permission from SDO for renewal of license.
10. To supervise and look after the absolute security of Vidyut Bhavan and to meet any exigency/emergency by arranging round the clock security with proper control system for maintaining safety & security.
11. To conduct regular security drill to meet any exigency/emergency.
12. To attend monitor and supervise miscellaneous security related affairs at Vidyut Bhavan.
13. Any other security related issue as may be entrusted by Higher Management.

### Term & Conditions :

1. He/She will be entitled to **7 days Casual Leave for every 6 months duration** and **10 days Half Pay Leave (commutable) for every 6 months duration**. No other leave like Earned Leave will be admissible.
2. He/She will be provided with vehicle for to and fro journey from office as and when required for official purpose.
3. He/She will report directly to **Advisor(S&V), WBSEDCL**.
4. This contractual engagement may be terminated on one month's notice from either side or payment of one month's remuneration in lieu thereof.

### How to Apply:

The particulars along with application in prescribed format as appended below shall be available on the website on and from **20.11.2017**. Application form can be downloaded from the Company's website. **Application Forms duly filled in along with all self-attested documents/testimonials, Discharge/Release Certificate, proof of age and proof of Work Experience should be submitted to The Additional General Manager (HR&A), Recruitment & Manpower Planning Cell, Vidyut Bhavan, 7th Floor, "C" Block, Sector-II, Bidhannagar, Kolkata-700091**. The envelope containing application and other documents should be superscribed with the name of the post applied. The application along with other documents will be received at the above mentioned address during **20.11.2017 to 11.12.2017 (upto 5:00 PM)**.

### Selection Process :

1. Prescribed qualifications are minimum and mere possession of the same does not entitle the candidate to be called for interview.
2. The candidates will be short listed commensurate with the number of vacancies.
3. The details of interview schedule will be communicated to the short listed candidates duly.
4. The short listed candidates will have to appear for the Personal Interview at **Vidyut Bhavan, Saltlake, Kolkata** at their own cost. No travelling expenses will be reimbursed.
5. Recruitment will be done strictly as per merit in pursuance of the recruitment policy, other rules and guidelines of the WBSEDCL.
6. Canvassing in any form will disqualify a candidate.
7. If any false/incorrect information furnished by the candidate is detected at any stage of selection process, his/her candidature will be liable for rejection ab-initio.
8. The decision of the Company in all matters relating to selection process shall be final and binding on the candidate.
9. Remuneration is fixed. No other allowance is admissible.

**Notification No. : MPP/2017/06**

### IMPORTANT DATES

<b>Commencement of application process</b>	<b>20.11.2017</b>
<b>Closure of application process</b>	<b>11.12.2017</b>
<b>Tentative Date of Interview</b>	<b>December 2017</b>

**West Bengal State Electricity Distribution Company Limited**  
**(A Government of West Bengal Enterprise)**

**FORMAT OF APPLICATION AGAINST NOTIFICATION NO. MPP/2017/06**  
**(CONTRACTUAL APPOINTMENT)**

To,  
**The Addl. General Manager (HR&A)**  
**Recruitment & Manpower Planning Cell**  
WBSEDCL  
Vidyut Bhavan, 7<sup>th</sup> Floor, 'C' Block, Kolkata-91

**AFFIX SELF  
ATTESTED  
PASSPORT SIZE  
PHOTOGRAPH**

<b>1. Name of the post Applied for</b>	<b>:</b>	<b>CHIEF SECURITY OFFICER</b>
<b>2. Name of the Candidate (in block letters)</b>	<b>:</b>	
<b>3. Father's / Husband's Name</b>	<b>:</b>	
<b>4. Correspondence Address :</b>		
<b>5. Permanent Address :</b>		
<b>6. Mobile No. / Telephone No. :</b>		
<b>7. E-mail ID :</b>		
<b>8. Date of Birth &amp; Age as on 01.01.2017</b>	<b>:</b>	
<b>9. Gender (Male/Female)</b>	<b>:</b>	
<b>10. Nationality</b>	<b>:</b>	
<b>11. Marital Status</b>	<b>:</b>	
<b>12. Qualification</b>	<b>:</b>	<b>Please specify in details as per the format outlined below</b>

Qualification	Examination Passed	Name of the Board/Council/Institute/University	Year of Passing	Division/Class/Grade Point	Course Mode - Full time/Part time/Others
<b>Educational</b>					
<b>Professional</b>					

**13. Whether belongs to SC / ST / OBC (A) / OBC (B) / Physically Challenged Category** :  
**[Copy of certificate(s) to be enclosed]**

**14. Ex-serviceman Identity Proof** :  
**[Self-attested copy to be enclosed]**



**15. Experience Details**

:

SI No.	Place of Posting	Designation	Scale of Pay / Band Pay & Grade Pay	Period		Nature of job responsibility	Remarks
			(for PSU/ Govt. only)	From	To		

\*\*\* Self-attested copy of the relevant experience details is to be enclosed. \*\*\*

**16. Special Achievements in the relevant fields (if any) :****17. Last Pay Drawn**

:

- i) Scale of Pay/Pay Band :
- ii) Grade Pay :
- iii) Basic Pay :
- iv) Gross Salary :

**18. List of Credentials enclosed**

:

- a)
- b)
- c)
- d)

**DECLARATION**

I, hereby, declare that the particulars furnished herein are true to my knowledge. If any information is found to be false subsequently by the authority, my candidature for the post is liable to be rejected.

Date:

Place:

**Signature of the Candidate**