

Government of West Bengal

Office of the District Programme Co-ordinator (MGNREGS) & District Magistrate,
Dakshin Dinajpur Collectorate Building (2nd Floor), Balurghat,
Fax No-03522-251243, Phone No- 251243/258961, Email - mgnrega.dd@gmail.com

No : 1745/MGNREGA/18

Dated 09/01/ 2018

EMPLOYMENT NOTICE

Applications are invited from the citizen of India as defined in Part-II of the constitution for appointment to the following posts under MGNREGS on contract basis. The engagement will be done purely on contract basis for the whole period of employment. The contract will be for the period of 1 (one) year initially and may be extended with mutual consent based on need and performance. The intending candidates having requisite qualifications may apply for a single post as per their choice through the link provided in the Dakshin Dinajpur District website www.ddinajpur.nic.in following the terms and conditions mentioned hereunder

Categories of Vacant Posts (Contractual) to be filled up through recruitment

DISTRICT LEVEL POST

Sl. No.	Name of the Post	No. of vacant post	Requisite Qualification	Monthly Remuneration
1	Assistant Engineer,	1	BE / B Tech in Civil Engineering from a recognized University	30,302/-
2	Technical Officer, (Horticulture & Forestry)	1	Honours Graduate with 55% marks in Agricultural Science + 6 months Computer Certificate Course from a recognized institution.	17,440/-
3	Assistant Programme Manager, MIS	1	BCA with 55% marks or Honours Graduate in Computer Science with 55% marks or Graduate in any stream with 'A' level of DOEACC	18,530/-

BLOCK LEVEL POST

Sl. No.	Name of the Post	No. of vacant post	Requisite Qualification	Monthly Remuneration
1	Technical Assistant	2	Diploma in Civil Engineering	19,620/-
2	Junior Programme Officer	7	Honours Graduate with 55% in any stream + 6 months Computer Certificate Course from a recognized institution.	17,440/-
3	Programme Assistant	8	X+2 Pass with 60% marks in Science stream with Physics & Math + 6 months Computer Certificate course from a recognized institution.	11,990/-
4	Computer Assistant	1	Pass in HS examination and at least 6 (six) months formal training in using personal computer from a Recognized institute and a minimum speed of Data entry 6000 key depression per hour.	11,990/-

NB: If the number of vacant post as shown above be increased during the process of recruitment shall also be counted for recruitment.

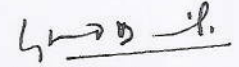
Recruitment process : The selection test will be conducted on 100 marks as per allocation made here under against each post.

Sl. No	Name of Post	Minimum Qualification	Technical based question & marks	Arithmetic/Science /Logical reasoning based question & marks	General Knowledge	English Grammar & Vocabulary	Computer aptitude test	Personality / viva-voce test
1	Assistant Engineer	BE(Civil) / BTech in Civil Engineering	48	-	16	16	-	20
2	Technical Assistant	Diploma in Civil Engineering	48	-	16	16	-	20
3	Technical Officer, (Horticulture & Forestry)	Honours Graduate with 55% marks in Agricultural Science + 6 months Computer Certificate Course from a recognized institution.	48	-	16	16	10	10
4	Assistant Programme Manager, MIS	BCA with 55% marks or Honours Graduate in Computer Science with 55% marks or Graduate in any stream with 'A' level of DOEACC	48	-	16	16	10	10
5	Junior Programme Officer	Honours Graduate with 55% in any stream + 6 months Computer Certificate Course from a recognized institution.	-	40	20	20	10	10
6	Programme Assistant	X+2 Pass with 60% marks in Science stream with Physics & Math + 6 months Computer Certificate course from a recognized institution.	-	40	20	20	10	10
7	Computer Assistant	Pass in HS examination and at least 6 (six) months formal training in using personal computer from a Recognized institute and a minimum speed of Data entry 6000 key depression per hour.	-	30	20	20	20	10

❖ The candidates having requisite qualification may apply for a single post through online during the period from **15-01-2018 to 29-01-2018 till mid night**. For submission of application and collection of other necessary information in detail they are instructed to follow the website www.ddinajpur.nic.in **Admit cards can be download from 03-02-2018 onwards till 10-02-2018.**

❖ All the candidates against the applications so received through online will be allowed to sit for the written test to be held on **11-02-2018 (Sunday at 12:00 noon)**. The question and the medium of written examination will be English. The successful candidates in the ratio 1:5 in descending order of marks will be called for viva-voce test subject to verification of all the testimonials and certificates in original required for eligibility of candidature as per employment notice. If a candidate after verification of testimonials and documents is found ineligible he/she shall not be allowed to appear before viva-voce board.

- ❖ Two boards of viva-voce test (depending on number of applications), one for selection of Assistant Engineer and Technical Assistant and the other for non-technical posts will be constituted for conducting the test on **24-02-2018**. Admit cards for the viva-voce / Computer test shall be available from **19-02-2018** onwards till **23-02-2018**. The Computer aptitude test where applicable shall also be taken on the same date of viva-voce test i.e. on **24-02-2018**. The result will be published on the same date on **24-02-2018**. The merit list will be prepared in 1:3 ratio in descending order of combined marks obtained in written test, the viva-voce test and computer aptitude test (where applicable)
- ❖ **If the date of written test / vive-voce test / computer aptitude test be changed for some unavoidable circumstances, it will be communicated in due course through website www.ddinajpur.nic.in**
- ❖ For the post of Computer Assistant minimum **50% marks** in Computer Aptitude test will be required for qualifying for the viva-voce test.
- ❖ The minimum pass mark is **35%** of the total marks fixed for written test. This does not entail the eligibility of a candidate for viva-voce test.
- ❖ Candidate should not apply for more than **1 (one) category of posts**. If a candidate applies for more than 1(one) category of posts, his/her candidature will not be considered for any post he/she applied for.
- ❖ **Age: 18 to 40 Years as on 15.01.2018** with relaxation as permissible for the SC,ST,OBC and other categories in terms of rules and orders issued by Govt. from time to time.
- ❖ **Reservation:** As the posts are purely temporary and are to be filled up on contract basis, the provision for reservation as laid down in West Bengal Scheduled Castes and Scheduled Tribes (Reservation of vacancies in services & Posts) Act, 1976 & subsequent amendments does not apply for filling up of the above mentioned posts.
- ❖ **Mode of question :** a) **Objective type and multiple choice in nature. Each question is of 1 (one) mark.**
b) **Negative Marking: 1 (One) mark to be deducted against 3 (three) wrong answers.**
c) **Duration of test: 1(one) hour 30 (thirty) minutes i.e. 90 (ninety) minutes.**
- ❖ All the documents and testimonials supporting candidature along with a passport size recent colored photograph shall be authenticated through self-attestation and uploaded in the website www.ddinajpur.nic.in
- ❖ The candidates may download automatically generated Admit Card to sit for the written test to be held on **11-02-2018**. They should bring with them one of the Identity cards having their own photograph such as Epic(voter card) / Aadhar / Driving License / PAN card / Passport / MP Admit Card with photo.
- ❖ Canvassing in any form will be a cause of disqualification.
- ❖ It will be noted that if at any stage, it is discovered that an attempt has been made by the applicant willfully to conceal or misrepresent the fact, his candidature will be summarily rejected or his/her employment will be terminated.
- ❖ Person working in Government / Public Sector undertaken / Autonomous organizations should submit their application through proper channel.
- ❖ No modification is allowed after submission of the application form. If any discrepancies are found between the information provided in the application form and information from the photocopies / original copies of the certificates / date furnished at the time of interview, his /her candidature will be rejected.
- ❖ Application, if not properly filled up and submitted without the requisite documents will be rejected.
- ❖ The recruitment committee chaired by the District Magistrate, Dakshin Dinajpur reserves right to reject any or all application without showing any reason thereof.



District Magistrate
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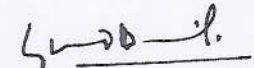
Chairperson of the Recruitment Committee
MGNREGA, Dakshin Dinajpur
Dated 09/01/2018

1745/1(14)

No : _____/MGNREGS/18

Copy to:

1. The Addl. District Magistrate(D) & ADPC, MGNREGA, Dakshin Dinajpur
- 2-3 The Sub-divisional Officer, Sadar/Gangarampur at Buniadpur, Dakshin Dinajpur,
- 4-11 The Block Development Officer, Balurghat, Hili, Tapan, Kumarganj, Gangarampur, Banshihari, Kushmandi, Harirampur Dev. Block
12. The DIO, NIC, Dakshin Dinajpur with the request to upload the matter in the district website.
13. C.A. to the District Magistrate, Dakshin Dinajpur
14. Office Notice Board.



District Magistrate
&

Chairperson of the Recruitment Committee
MGNREGA, Dakshin Dinajpur