

Government of West Bengal
Office of the Chief Medical Officer of Health
District Health & Family Welfare Samity
Paschim Bardhaman

Memo No.: 2167/DH&FWS/ASNL

Dated Paschim Bardhaman, 19th March 2018

Recruitment Notice

Applications are invited for engagement of 1(one) Social Worker for Nutrition Rehabilitation Centers (NRC), Panagarh BPHC under CMOH Paschim Bardhaman on contractual basis.

Name of the Post	No. of vacancy	Reservation Status	Age (as on 01.04.2017)	Consolidated Remuneration	Place of posting
Social Worker	01 (one)	UR	Upper age limit 40 years	13560/- per month	NRC, Panagarh BPHC, Paschim Bardhaman

Eligibility criteria of "Social Worker":-

Educational Qualification:

- i) Graduate degree (B.A./B.Sc./B.Com) from any recognized university.
- ii) 1 year diploma in Computer Application from any reputed organization.

Computer Knowledge Required:

- Operating system – Windows XP and Windows 7
- Office Automation – MS Office 2010 especially MS-Excel, MS-PowerPoint and MS-Word
- Internet – Through working experience in internet explorer or any equivalent browser such as e-mailing and web-browsing

Age:

Maximum Age 40 years as on date of publication (Age relaxation for reserved candidates as per Government norms).

N.B.

- (i) Candidates applying for the post should have the requisite qualification as on last date of application.
- (ii) Candidates must be a permanent resident of Paschim Bardhaman District.

Mode of Selection:

Selection will be made on the basis of Marks obtained in: (Scale of scoring-Total 100 Marks)

1. Educational Qualification – 80 Marks
(Madhyamik -20 Marks, Higher Secondary – 25 Marks, Graduation -35 Marks)
2. Practical Computer Test – 10 Marks
3. Interview – 10 Marks



The initial contract period will be up to 31/03/2019 and it may be renewed for further period depending upon the performance of the candidates.

Desiring candidates may send their applications in the attached prescribed format only along-with attested (self) photocopies of all testimonials including proof of age, mark sheets & certificates of all examinations passed (starting from Madhyamik and onwards) both Educational & Computer Applications, working experience certificates on the related fields, voter ID card / AADHAR card for proof of residence, SC/ST/OBC-A/B/PH certificate from competent authority and one passport size photograph duly signed by the candidate under **Registered Post/Speed Post/Courier to the Office of the Chief Medical Officer of Health, Paschim Bardhaman, Kalyanpur, Beside CWC Office, Post-R.K.Mission, PIN-713305 within 05/04/2018 within 05:00 p.m. positively.**


The category of post should be superscripted in the Capital letters on the top of the left side of the envelope as "APPLICATION FOR THE POST OF SOCIAL WORKER".

Without superscripted on the envelope the application will be rejected.

Only short listed candidates (based on the marks obtained in academic qualifications, experience) will be called for testimonial verification, Computer Test and Interview.

Candidates have to follow www.wbhealth.gov.in and www.bardhaman.nic.in for any further information related to respective recruitment

A panel will be prepared for posting in future vacancy if any within next one year.


**CMOH, & Secretary,
DH&FWS, Asansol HD
Paschim Bardhaman**

Bio-Data form for the post of: Social Worker
(To be filled in by the candidate in BLOCK LETTER)

1. Name of the Candidate:
2. Father's/Guardian's Name:
3. Date of birth:/...../.....(DD/MM/YYYY) Age:.....
4. Caste & Categories: Unreserved/SC/ST/OBC-A/OBC-B (pls. tick mark)
5. Address:
 Address for communication: Permanent Address:

 P.O.: P.O.:
 P.S.: P.S.:
 PIN: PIN:
 District: Paschim Bardhaman District:
6. Contact Number:.....
7. Sex:
8. E-mail ID:.....
9. Academic Qualification:

Self attested Passport
size photo

Examination	Board/University	Year of Passing	Marks Obtained	Total Marks	% of Marks
Madhyamik or Equiv					
H.S. or Equiv.					
Graduation (B.A./B.Sc./B.Com)					

10. Computer Qualification:

Course Name	Institute Name	Affiliated By	Course Duration	Passing Year	Course Contains	Percentage /Grade

Declaration

I hereby solemnly declare that the information furnished above are based on material records and are true to the best of my knowledge and believe. If any information furnished or any part of it's is found to be incorrect than I understand that my candidature for contractual recruitment of the post of Social Worker is liable to be cancelled without any further information to me.

Date & Place.-

Signature of the Applicant.